

SSCChild / Leader Protection Policy

The SSC has a deep concern for the wholeness and wellbeing of each individual. It seeks to safeguard the welfare of all people, regardless of age, who come into contact with the club. It is the responsibility of each individual officer within the SSC to prevent the physical, sexual or emotional abuse of our members.

It is the responsibility of the Management Committee:

1. To appoint a Child / Leader Protection Officer or Officers for the SSC

It is the responsibility of the Child / Leader Protection Committee:

2. To approve all officers and ensure that an accurate and up to date register is kept of all approved officers. This register will be made available for inspection by any appropriate authority
3. To ensure that all officers, regardless of age or level of responsibility, comply with all policies and procedures concerning the protection of our members
4. To ensure that this policy is understood and adhered to by all officers

It is the responsibility of all officers:

5. To ensure that all events and activities organised within the SSC comply with this Child / Leader Protection Policy
6. To be aware of potential risk situations
7. To undertake training in the prevention of abuse and to have a clear understanding of what to do in the case of suspected, disclosure, or allegations of abuse.
8. To register as an officer, providing referees and ensuring that the SSC is informed of any changes to the information provided.

It is the responsibility of those responsible for an event or activity:

9. To appoint an officer to be responsible for Child / Leader Protection at the event in the absence of any of the SSC's Child / Leader Protection Officers
10. To ensure that all officers understand their roles and responsibilities
11. To ensure that each event is properly planned ensuring the highest standard of activity for SSC members
12. To ensure that copies of the registration forms of all officers and parental / guardian consent forms for all members attending are available during an event
13. To investigate whether all officers have attended Child / Leader Protection Training and if not to include this in preparations for an event
14. To keep accurate records of all members and all officers attending an event and to pass this information on to the SSC Office
15. To request a copy of the Child / Leader Protection Policy of any outside agencies or organisations that may be involved in an event.

SSCOfficer Contract

The Central Council of officers will:

1. Provide and implement a clear Child / Leader Protection Policy
2. Provide clear Safety Policies within current legal and insurance requirements
3. Ensure that adequate insurance is in place
4. Provide access for volunteers to relevant training opportunities
5. Support volunteers in attaining qualifications relevant to the SSC's work
6. Provide a resource library of information relevant to the SSC's work
7. Keep records of voluntary staff

Those responsible for an event will attempt to ensure that:

1. The event is adequately planned and that all staff are properly briefed
2. Training needs are identified and acted on prior to the event
3. A Child / Leader Protection Officer is appointed for the event
4. The event achieves the Aim of the SSC
5. The event is adequately staffed
6. All officers attending have completed and signed a registration form
7. A safe environment is provided and the risk of injury to all those attending is minimised
8. The Safety Policy is observed
9. Appropriate First aid cover is accessible
10. Parental consent forms for all members are available for staff at the event
11. All restrictions applied in the parental consent forms are honoured
12. Officers are aware of their role at the event
13. The members attending are aware of the rules and emergency procedures
14. The facilities used are left in a fit and proper condition after the event
15. A complete list of members and staff attending is submitted to the SSC Office
16. The SSC Office is aware of any training needs identified during the event
17. A short report on the event or series of events is submitted to the SSC Office

An officer or probationer attending an SSC event agrees to:

1. Attend on the basis that the primary reason for the event is that of Christian Youth Work
2. Ensure that a large proportion of their time at an event is spent either in performing designated tasks or in interaction with the members
3. Be aware of potential risk situations
4. Ensure that the Child / Leader Protection Policies are observed
5. Set a good example with particular attention to smoking, bad language, inappropriate jokes or stories
6. Support other officers in their endeavour to pursue the above aims of the SSC
7. Ensure that any requirement for First Aid is dealt with appropriately
8. Take on an appropriate level of responsibility for recruiting for the event
9. Accept that members are their primary responsibility, before all else

Whilst attending an SSC event, at which officers and probationers are responsible for the care of members, they agree not to:

1. Drink alcohol
2. Use drugs inappropriately
3. Engage in inappropriate relationships with members, at any time
4. Encourage or condone a breach of the rules by any participant